

## DOCUMENTS CHECKLIST

Please return the **MOTOR ACCIDENT REPORT FORM** together with the documents **(Marked X)** under the Type of Claim you are submitting. For an accident involving **E)** Injury to Third-party and **F)** Damage to Third-party property or vehicle, you must complete page 4 of the **MOTOR ACCIDENT REPORT FORM**.

Type of Claim	A	B	C	D
Documents	Own Damage	Theft of Vehicle	Windscreen Damage	Notification Only
Police report – original	X	X	X	X
Copy of vehicle's Registration Card	X	X	X	X
Copy of Insured's Identity Card/Passport	X	X	X	X
Copy of Driver's Identity Card/Passport	X	X	X	X
Copy of Driver's Driving License/International Driving License	X	X	X	X
Copy of Policy Schedule or Covernote	X	X	X	X
Copy of Roadtax Disc	X			X
Copy of Puspakom Disc (Commercial Vehicle)	X	X		X
Copy of Commercial Transport Permit/License	X	X		X
Copy of Police Compound/Summons (if any)	X			X
Copy of Hire Purchase Agreement		X		
Workshop's estimate/quotation	X			
Repair bill/payment receipt			X	
Photographs			X	
Copy of Company's Business Registraton (for company owned vehicle)	X	X		